

Location: Aberdeen, NC / Ft Bragg Area (local candidates only)

Compensation: Competitive, Based on Experience

Benefits: Medical, Dental, Vision, 401K, Paid Vacation

Employment Type: Full Time **Department:** Accounting

Position: Staff Accountant

Why Quantico Tactical?

Quantico Tactical is the premier source for operational equipment for the military and federal agencies. Additionally, we are one of only twelve <u>Gold Superior Suppliers</u> to the Defense Logistics Agency (DLA) for 2017 and the largest North Carolina based Federal contractor. Our success and continued growth are why you should take advantage of our current work force expansion.

A high percentage of our employees are military veterans with experience in an expansive array of operational specialties. This also deeply affects our corporate culture in that we are an intensely mission-focused team of professionals that embrace the values of integrity, teamwork, accountability and unyielding dedication.

We are a market leader with the best team, unparalleled products and procurement solutions for our industry. We offer a great opportunity to play a vital role in supporting the noble cause of our military and federal customers worldwide in a dynamically growing organization.

Quantico Tactical has an immediate opening for a **Staff Accountant**. The ideal candidate is a <u>degreed accountant</u> who is intelligent, versatile and has experience with financial analysis. We are looking for team members who want to grow with us and who desire a long term career.

Successful candidates will have no shortage of advancement opportunities.

Duties:

- Collects & summarizes supplier and customer data for analysis of both credit worthiness and for evaluation of business practices.
- Provides relevant vetting information by answering questions; responding to requests in a timely manner.
- Prepare/present on findings of data analysis and reviews support management in addressing both formal and informal data request and inquiries.
- Evaluates transaction risk by vetting and verifying supplier information; verify and apply by using company guidelines and standards.
- Maintains vendor confidence by keeping application information confidential.
- Maintains appropriate vendor records using our Vendor Management System.
- Supports miscellaneous accounting duties & projects, as assigned.
- Cross train on other accounting positions in organization.

Qualifications:

- Proficient with Quick Books and Excel
- Process and procedure driven
- Must be able to effectively communicate information to all levels of the organization

- Highly self-motivated, proactive by nature with willingness to solve problems and improve processes
- Superior organizational and multi-tasking abilities
- Eye for detail, accuracy is imperative
- Able to meet deadlines
- Strong negotiating skills
- Possess strong financial skills and be a good steward of corporate funds
- Bachelors Degree in Accountancy is required
- 3+ Years of relevant accounting experience
- 3+ Years experience in Microsoft Office environment with emphasis on Excel and Quickbooks is required
- Experience with government contracts and invoicing methods a plus
- Successful completion of Background Check

Only those candidates offered interviews will be contacted

We are proud to be an Equal Opportunity Employer
Quantico Tactical is a Service Disabled Veteran Owned ETHICAL Small Business
QuanticoTactical.com

