



**Location:** Aberdeen, NC  
**Salary Range:** Competitive + Performance Based Bonus  
**Benefits:** Medical, Dental, 401K, Paid Vacation  
**Employment type:** Full Time, Management Level

**Position: Deputy Program Manager**

**Why Quantico Tactical?**

Quantico Tactical is the premier source for operational equipment for the military and federal agencies. Additionally, we are one of only twelve [Gold Superior Suppliers](#) to the Defense Logistics Agency (DLA) for 2017 and the largest North Carolina based Federal contractor. Our success and continued growth are why you should take advantage of our current work force expansion.

A high percentage of our employees are military veterans with experience in an expansive array of operational specialties. This also deeply affects our corporate culture in that we are an intensely mission-focused team of professionals that embrace the values of integrity, teamwork, accountability and unyielding dedication.

We are a market leader with the best team, unparalleled products and procurement solutions for our industry. We offer a great opportunity to play a vital role in supporting the noble cause of our military and federal customers worldwide in a dynamically growing organization.

Quantico Tactical is seeking candidates with drive and enthusiasm to join our team as a **Deputy Program Manager**. The ideal candidate is intelligent, strategic, possesses strong leadership skills and has an entrepreneurial spirit. The position serves as the direct assistant to the Program Manager and second in charge for communication between Quantico Tactical and the Defense Logistics Agency, Philadelphia (DLA) for the management of our Tailored Logistics Support contracts for Special Operational Equipment (TLS/SOE). The Deputy Program Manager also assists in the management of a growing team of Analysts.

This position is located in our Corporate Headquarters in Aberdeen, NC and is not a remote position.

Successful candidates will have no shortage of advancement opportunities.

**Duties:**

- Provides daily supervision of tasks as well as direction and leadership to the team
- Receives, reviews, assigns and manages customer requests through the contract
- Establishes a working relationship with new vendors and customers to enhance the contract
- Assists in managing pre-award and post award phases of the acquisition process
- Reviews EDI transactions for accuracy based on award notices
- Provides oversight and guidance for customer orders and deliveries
- Analyzes quotes and other data to determine fair and reasonable costs
- Ensure compliance of the contract and overall success of the program

**Skills / Knowledge:**

- Must possess logistical knowledge with respect to the US Military
- Must demonstrate strong interpersonal, speaking and writing skills
- Must be able to effectively communicate information to all levels of the organization
- Strong negotiating skills
- Must be very process driven
- Possesses strong analytical skills
- Must be highly organized and detail oriented
- Must be able to calmly work in a fast paced and deadline oriented environment
- Successful track record in the Government Contracting field
- Superior organizational, problem-solving, and multi-tasking abilities
- Prior military experience is an asset, but not required

**Qualifications:**

- **Bachelor's degree is required**, however, prior experience may be considered
- 5+ Years experience in Microsoft Office environment with emphasis on Excel
- 3+ Years experience in Government Contracts
- 3+ Years in management positions
- 2+ Years of customer service
- Logistics, acquisition or program management experience is desirable

***A cover letter with your resume is highly encouraged.***

***Only those candidates offered interviews will be contacted.***

We are proud to be an Equal Opportunity Employer  
Quantico Tactical is a Service Disabled Veteran Owned ETHICAL Small Business  
[QuanticoTactical.com](http://QuanticoTactical.com)

